

Annexure to Government Order No. 67 dated -
04-06-2018

Issue of notification

State Director/In-charge of Craftsman Training Scheme (Director Technical Education J&K) shall notify in two leading Newspapers of the State inviting applications from entities like sole propriety, private/public enterprises registered under Companies Act, Societies & Trusts registered as per Act, and promoters of SEZs, etc for permission to open Private ITIs to conduct training courses on the pattern of Craftsman Training courses leading to affiliation with State Council for Vocational Training (SCVT) in the following prescribed format:

Particulars of the Proposed Institute/Centre.

1. Name/Proposed name of the Institute/Centre.
2. Full address of the Institute/Centre
3. Proposed date of establishment
4. Particulars of the Trades/Units proposed to be started in the pattern of Craftsmen Training Scheme, under SCVT norms.

S. No.	Trades	No. of Units	Proposed date of Start

5. Staff proposed to be appointed.

S.No.	Designation	No. of persons proposed to be appointed	Proposed date of appointment

6. Accommodation proposed to be made available:-

S.No.	Nature of room/ workshop/ laboratory	Area proposed to be provided	Owned or Hired

7. Any other particulars by the proposed Institute/Centre.



Government of Jammu and Kashmir
Technical Education Department
Civil Secretariat, J&K, Srinagar

Subject: Guidelines for opening of New Private ITIs and additional units in existing Private ITIs.
Reference No: DTE/401/2017/1402 dated 06.12.2017 from Director, Technical Education, J&K.

Government Order No. 67 -Edu(Tech) of 2018

Dated 04-06-2018

Sanction is hereby accorded to the adoption of guidelines for opening of New Private Industrial Training Institutes(ITIs) and for introducing additional units in existing Private Industrial Training Institutes (ITIs) in J&K State forming as "Annexure" to this Government Order.

By order of the Government of Jammu and Kashmir.

Sd/-
(Mohammad Javed Khan) IAS
Secretary to the Government

ADT

No:-Edu/Tech/ITI/03/2018

Copy to the:-

Dated 04-06-2018

1. Advisor to Hon'ble Chief Minister.
2. Director, Technical Education, J&K, Srinagar.
3. Director Archives, Archeology and Museums, J&K, Srinagar.
4. Spl. Assistant to Hon'ble Minister for Technical Education Department.
5. Spl. Assistant to Hon'ble Minister of State, Technical Education Department.
6. Joint Director/Deputy Director Technical Education, Jammu/Kashmir.
7. Pvt. Secretary to Secretary to Government. Technical Education Department.
8. I/C Website.
9. Government Order File (w.2.s.c.)
10. Stock File.

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Arshad Hussain
04.06.2018

(Dr. Arshad Hussain)
Under Secretary to the Government

Particulars of the Management of the proposed Institute/Centre.

1. Name and address of the Managing body controlling/managing the Institute.
2. Date of the establishment of the Managing body.
3. Provision of specific bylaws/articles authorizing the Management to run the Institute/Centre.
4. Certified copy of the resolution of the Board of Directors/Managing body through which the Institute has been established.
5. Financial status of the Managing body-Quantum of funds available under its control. Certified copy of three years returns duly signed by Chartered Accountant.
6. Tentative budget provisions for running of the Institute during an academic year.
7. Source of Income of the Managing body to run the Institute.
8. Quantum of monthly tuition fees, etc proposed to be collected from the trainees.
9. Name of the Person authorized to collect fees.
10. Certified copy of minimum 05 year rent deed duly registered by Sub Registrar in case of rented accommodation.
11. Any other information about the management of the proposed Institute/Centre.

Applying Date:

Applications shall be invited from **1st to 31st of July of each year.**

The application received after last date shall not be entertained.

Fee Structure.

The state Government shall charge processing fee amounting to Rupees, 10,000/- Non-refundable in shape of Demand Draft payable to Accounts Officer, Directorate of Technical Education, J&K from the newly proposed Private ITIs. Demand Draft shall be enclosed with the application.

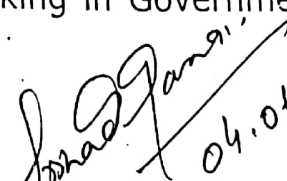
Procedural set up for conveying provisional permission.

- The State Director shall scrutinize the applications and judge their authenticity and financial position and feasibility in context to already available training facilities in the vicinity and employability potential in the proposed trades. He shall instruct Infrastructure Verification committee formed at Division level by the Government to inspect the campus and check the site plan and building drawings indicating various sections, Workshops as per the space norms earmarked for each trade. Such inspections **shall be conducted from 1st August to 30th September each year.**
- Deficiencies pinpointed by Verification Committees during 1st inspection in certain proposals shall be recorded in the committee report and shall be intimated to the concerned applicant immediately. 2nd inspection/verification of these institutes shall be conducted by 15th of October each year and till deficiencies are not rectified, the cases shall not be recommended to the Director Technical Education.
- Infrastructure Verification committee shall recommend deserving cases to State Directorate up to 30th November each year.
- Recommendations submitted to Directorate of Technical Education by the Divisional Infrastructure Verification Committees shall be reviewed/re-examined by a Technical Verification Committee constituted by the Government for the purpose.
- Based on the report submitted by the Technical Verification Committee, State Director shall convey provisional permission by the end of February to the deserving applicants only for creation of infrastructure in the first instance which shall be extendable for a further period of 02 years.
- Management of the institute shall make all necessary arrangements and infrastructural facilities available for the proposed trades and units as per the prescribed norms by end of May.

- On receipt of the communication and supporting documents from Management of Proposed ITI, State Director shall again direct the infrastructure verification committees to inspect the campus of the proposed Private ITI and submit the recommendation/verification report to the Directorate. Acceptance/rejection of proposals shall be recorded by the inspection team clearly mentioning reasons thereof, within the ambit of standing Guidelines/Norms prescribed by GOI/SCVT.
- Management of the proposed ITIs whose proposals get rejected shall be intimated about the shortfalls/deficiencies; which may approach the Directorate for re-inspection once the shortfalls/deficiencies are rectified.
- After verifying the available infrastructural facilities and the arrangements made for starting a training course, Technical verification committee shall recommend the names of Institutes alongwith Trades/Units for which permission needs to be accorded to the Director Technical Education, who shall forward the case of the deserving applicants only to the Government alongwith recommendations for approval.
- After receiving the approval from the Administrative Department, Director Technical Education, J&K shall formally convey the same to the management of the institutes by end of June along-with list of trades/units.
- Recommended Institutes will be enlisted in the admission notice which shall be published by Director Technical Education during the month of July for the ensuing academic session.
- Quantum of monthly tuition fee etc shall be worked out for the Private ITIs after placing it through the Administrative Department, before the Fee Structure Committee for approval.

The Institute granted permission to conduct training under SCVT norms shall have to give an undertaking regarding:

- (a). Quantum of monthly tuition fee fixed by the Government shall be charged from the trainees enrolled.
- (b). Staff engaged by the Institute shall be paid at par with the remuneration of the staff working in Government ITI's on academic arrangement basis.


(Dr. Arshad Hussain)

Under Secretary to the Government